

CUSTOMER INFORMATION BULLETIN



No. 44, 19th December, 1991

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They are coming:



A4 DOCUMENT FORMAT AND DESIGN

The A4 Document Working Party is pleased to advise that the design phase in the production of the A4 Format Forms is now complete. On November 7, 1991, the Office of Titles Division Management Committee gave approval to commence the process of amending the Transfer of Land Act Regulations and the Ministers approval has been received.

Along with the amendments of the Regulations, the process of organising the printing of the forms has commenced. We envisage that the forms will

be available for use in early 1992 and that a transition period of 6 months will be provided for. Those Clients who have previously been granted a form approval number will be required to re-submit an A4 version of their form to the Registrar of Titles for re-approval.

We take this opportunity to thank all those Clients and Staff who contributed during the period of re-design, all comments and suggested amendments received were greatly appreciated by the Working Party.

Did you know?

CHANGE IN PRACTICE



With the introduction of the A4 Document format in early January come significant changes when using some of these forms.

The A4 Document Working Party on recommendation from our Clients have coupled the following changes with the A4 Documents to enable further efficiencies to be introduced that will be of mutual benefit to all parties concerned.

Clients should especially note that the registered proprietor (Transferor etc) disposing the whole of the estate or interest in a Certificate of Title will no longer be required to disclose the address.

The introduction of this change in practice should alleviate instances that created some uncertainty for our Clients and problems for the Stopped

Document Section when dealing with the former address of the registered proprietor.

Any document that is adding or amending a proprietor/proprietors on the Certificate of Title (i.e. Transferees etc), that proprietor is required to show an address to which future notices can be sent.

The introduction of this initiative should result in the new proprietor disclosing an address that will not become obsolete on the registration of a document (Transfer) ensuring that if there are Statutory Notices to be sent by this Office sometime in the future the registered proprietor will receive them at the current address.

The instruction and notes panels on the back of the forms have been extended to reflect these changes.

NEW PRODUCT RELEASE - SURVEY INDEX PLANS

December 1991 will be an historic month for DOLA and the Land Titles Division. This month will see the introduction of a new map series. Several of the new Survey Index Plans (SIP) will go into circulation signalling the commencement of the first new map series released by DOLA since the start of production of metric map sheets some twenty years ago. SIP's will now become DOLA's graphic base for providing survey information and will marry the existing high integrity Freehold Index Plan series with the Crown Keysheet system. These new plans will present for the first time the convenience of a Single Spatial Survey Search System which caters for both Crown and Freehold tenure disciplines.

Existing Index Plans will remain in the system and be upgraded with new crown surveys until they are replaced with SIP's. Keysheets will be progressively superseded by new SIP's and their numbers further reduced by internal rationalisation

procedures. The aim is to eventually replace both current systems with a single comprehensive survey information data set.

Visually the main difference between the old Index Plans and the new SIP will be the colour of dedicated roads which are now brown, private roads colourless and the survey references which are all in black text. These changes were made to bring the colour scheme into line with the Public Plan system and to alleviate previous resolution problems associated with microfilming red text.

These new plans will streamline the provision of essential graphic cadastral and survey information to internal and external users. They will also have long term savings and convenience for DOLA with respect to better access, filing and security; more efficient production and maintenance; greater coverage and a reduction of map series and total Mapsheet numbers.

IMAGE 2000 RAMPS UP

Since October 14, 1991, the Office and The Data Centre Pty Ltd have been working together scanning Titles, Plans, Diagrams, Strata Plans and legal documents, and storing the resultant computer images on Kodak's 14" optical disks.

There are two streams of image capture; the Historical Data Capture of all items in the Register, and the ongoing capture of all Documents, Titles and Surveys which issue at the completion of dealing registration. Images of these items are available within 2 days of the Break Case function, but currently, the capture process takes less than 24 hours.

As at December 13, 1991, about 30% of all Title prints are provided for by Image 2000, with the

remaining copies serviced by microfilm of aperture cards. Within a few months, most of the actively searched parts of the Register will be available through Image 2000. By the middle of 92, we can look forward to a consistent waiting time for searches of about 10 minutes, and certainly no more than 30 minutes, even in the busiest times.

As new developments occur, further notices about the Register 2000 Project will be issued. We welcome your comments and questions about Image 2000 and they may be directed to:- Register Development, 3rd Floor, Law Chambers Building, Department of Land Administration - Phone enquires 222 6464.

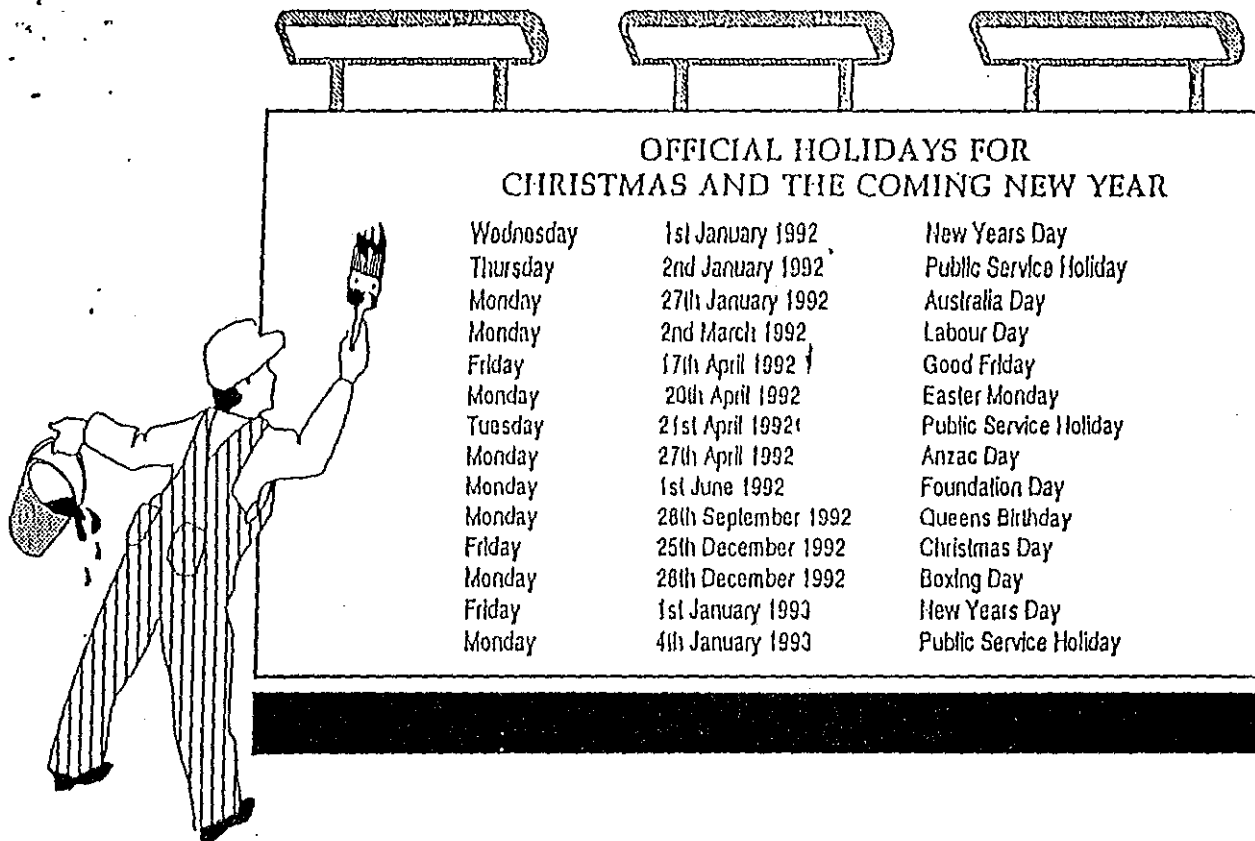
BOUQUET



Arthur Towers our co-ordinator of the Customer Information Bulletin since its inception on March 9, 1988 has now retired.

The ongoing publication of the Bulletin has been one of the many valuable contributions in Arthur's 39 years of dedicated service.

On behalf of the Management and Staff of the Office of Titles and surely fellow recipients of the news Bulletin, we would like to wish Arthur good health and success in his future life.



DIRECTOR'S MESSAGE

Business activity during the year has been at a lower level. However, DOLA has taken advantage of the situation by undertaking the implementation of the Register 2000 System. The capture task of placing all Certificates of Title, Documents (from E722000 onwards) and Survey Plans and Diagrams on the system is a mammoth task which will take until October 1992.

In the second half of 1992 it is anticipated that our Clients will begin to receive the benefits of the Government's investment of \$13.5 Million in the System. The "automatic facsimile back to clients service" that is anticipated to be operating will allow for a speedier return of search requests in the Client's Office.

DOLA is also developing a Single Lodgement System for all Freehold subdivisional Plans and Diagrams. Currently negotiations are to commence with the Survey Industry to ensure that all parties involved in the lodgement process will have had an opportunity to put their view on this proposal prior to it being implemented. The anticipated time frame for the process is for April 1992 implementation given the consents of all the interested parties.

The relocation to Midland planned for late 1993 has caused concerns for our Client groups. The Land Titles Division has taken into account your views and will continue to work with all parties in an endeavour to ensure where possible accord with your desired requirements.

One of the concerns arising for consideration in 1992 is the electronic lodgement of documents as currently occurs with taxation returns. It is proposed that a Working Group be set up consisting of both Client representatives and Land Titles Staff to consider the feasibility of this direction in the future.

I believe these developments either planned or in the conception stage provide the evidence of our ongoing commitment to our Client groups.

On behalf of David Mulcahy, the management and staff of the Land Titles Division I would like to wish you all the very best for the festive season and the New Year.

Les Kennedy
Acting Director
LAND TITLES

Les Kennedy
20/12/91