

NOTICE TO SURVEYORS T1/2004

SURVEYS INVOLVING CROWN LAND

There have been a number of recent instances where surveyors have undertaken surveys over or involving Crown land under the control of the Minister for Lands without any formal instructions or contract being obtained from the Survey Coordination Section within Land Asset Management Services of the Department for Planning and Infrastructure (DPI).

These instances have included such situations as freehold subdivisions that have included a portion of Crown land (eg. a ROW, a Road (to be closed) and /or a small portion of a reserve). There have been other instances where a government agency (including local government) has contracted a surveyor to undertake work over Crown land. In many instances a survey is undertaken and lodged at the Department of Land Information prior to the necessary administrative and legislative processes having been completed or at least commenced.

Where surveys that involve Crown land under the control of the Minister for Lands are undertaken **surveyors must ensure they consult in the first instance with the relevant Regional Team, Land Asset Management Services at DPI. Surveyors must confirm that Land Asset Management Services of DPI have given;**

1. Approval for the proposal, or
2. Completed all administrative actions, before proceeding to survey.

Compliance with the above can avoid lengthy delays in the processing of subdivisions as actions involving Crown land usually involve complex negotiations.

Surveyors must attach a 'Letter of Intent' (refer Notice to Surveyors T3/2003) with any new plan lodged by them with the Department of Land Information where a **freehold subdivision involves any Crown land. The letter must outline what actions have been undertaken with respect to that Crown land and what arrangements or approvals have been made by Land Asset Management Services of DPI. The plan and the 'Letter of Intent' must include a reference to the relevant DPI file number.**

**BARRY CRIBB
MANAGER
LAND BOUNDARY SERVICES**

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