Certificate of community corporation –

Change of community corporation name and/or address for service

*Community* *Titles Act* *2018*

Section 36(2) and (3)

**Scheme number**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Community corporation**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The community corporation certifies that:

[Select appropriate option(s)]

[ ]  **Change of community corporation name**

by special resolution made on \_\_\_\_\_\_\_\_\_\_\_\_\_\_ the community corporation authorised the change of community corporation name from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

[ ]  **Change of address for service**[[1]](#footnote-2)

by ordinary resolution made on \_\_\_\_\_\_\_\_\_\_\_\_\_\_ the community corporation authorised the change of the address for service of the community corporation from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

[ ]  **Change of electronic address for service**

by ordinary resolution made on \_\_\_\_\_\_\_\_\_\_\_\_\_\_ the community corporation authorised the change of the electronic address for service of the community corporation from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

The community corporation acknowledges and declares that the Scheme notice[[2]](#footnote-3) incorporating the above-mentioned change of community corporation name and/or address for service and/or electronic address for service of the community corporation is true and complete.

**Execution**[[3]](#footnote-4)

Execution date \_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1. An address for service must be an address of a place within Australia – see section 177 of the Act. [↑](#footnote-ref-2)
2. The Certificate of community corporation – Change of community corporation name and/or address for service is to be filed as evidence in the Scheme notice document. [↑](#footnote-ref-3)
3. See Land Titles Policy & Procedure Guide “SIG-01 Signing of Documents” (and associated guides) in relation to execution requirements. [↑](#footnote-ref-4)